

**DONALD COLE BYRD**

Judge  
Department I

**ALICIA EKLAND**

Judge  
Department II



**JERI HAMLIN**

Commissioner  
Department III

**SHARIF ELMALLAH**

Court Executive Officer

## Superior Court of California, County of Glenn

### Public Notice

### Novel Coronavirus (COVID-19) – Court Updates and Information

**June 22, 2021**

The Superior Court of California, County of Glenn (court) continues to monitor the Novel Coronavirus (COVID-19) situation and balance the need to provide access to justice to our community while also supporting the activities of our public health agencies and the health of the public. From March 20, 2020 to May 18, 2020, the court limited operations and facility access in an effort to reduce the spread of COVID-19. Beginning May 19, 2020, operations resumed and facilities became accessible with appropriate precautions in place. Beginning June 22, 2021, the protocol and policies described below take effect. The court may limit operations and access in the future as warranted by the public health situation, in which case this notice will be updated.

Below is detailed information on the following topics:

#### **Facility Protocol**

#### **Court Events and Appearances**

#### **Remote Payment of Fines**

#### **Self-Help Services**

#### **Jury Service**

#### **General Information on COVID-19**

#### **Facility Protocol**

Do not come to a court facility if you believe you are sick or are experiencing symptoms of COVID-19 or any other communicable disease. If you do, you will be required to leave. If you need assistance, please contact the Clerk's Office by phone instead at 530-934-6446.

- Is the court screening individuals in relation to COVID-19 to allow entry into a facility?

A self-screening process is currently required to enter a court facility. You must certify that you are not experiencing any symptoms associated with COVID-19, that you have not had close contact with someone diagnosed with COVID-19 in the last two weeks, and that you have not been directed to self-isolate or quarantine by a medical professional at the time. A no-touch thermometer will also be located at the facility entrance for optional use.

- Is the court requiring physical distancing?

In alignment with the California Department of Public Health's guidance effective on June 15, 2021, the court is no longer requiring physical distancing as of June 22, 2021.

- What is the court's stance on the use of face masks/coverings?

In alignment with the options in the California Department of Public Health's guidance for the use of face coverings effective on June 15, 2021, the court still requires all individuals to wear a face mask/covering when inside a court location. Please bring your own mask when visiting a court location, but a disposable mask will be provided to you if you do not have one.

- Is the clerk's office open?

The clerk's office is fully open. Please abide by posted notices when accessing the clerk's office. You may be asked to stand and/or wait away from a window while being assisted.

Documents may also be filed using the drop box or by mail.

### **Court Events and Appearances**

- Are court events, like my upcoming hearing, still occurring?

Court hearings are occurring as scheduled. You must appear for your hearing at the noticed date and time unless you receive notice of a new date and time or are advised otherwise by your attorney or the court.

- Can I appear by telephone for my hearing?

Counsel and parties in civil, probate, and family law cases may appear by CourtCall. You can schedule a telephonic appearance by calling 888-882-6878 or online at <https://courtcall.com/>.

If you have questions about appearing by telephone for a hearing in another case type, please contact the court at 530-934-6446.

- I am sick, do I still need to appear for my court hearing?

If you believe you are sick, or are experiencing symptoms of COVID-19 or any other communicable disease, please contact the Court Clerk's Office at 530-934-6446 for further information. If you have an attorney, contact your attorney before calling the Court.

### **Remote Payment of Fines**

You can pay criminal and traffic fines online or by mail rather than by coming into a court location. For online payments, please visit the court's public website here: <http://www.glenncourt.ca.gov/online-services/index.shtml>. To make partial payments or ask questions, please contact the court at 530-934-6446.

## **Self-Help Services**

- Is the Court Self-Help Center open?

The Self-Help Center will fully reopen on July 6, 2021, including the ability to use the public computers. The use of remote services online or by phone remain available as well. Online services include document assembly programs (go to <https://sharpcourts.org/about-sharp/onlineresources/>), email for questions (email [asksharp@buttecourt.ca.gov](mailto:asksharp@buttecourt.ca.gov)), and online appointments (email [sharptechconnect@buttecourt.ca.gov](mailto:sharptechconnect@buttecourt.ca.gov)). For assistance by phone, you may call 530-532-7015. For any other self-help information, please visit <https://sharpcourts.org/>.

## **Jury Service**

- Do I still need to report for jury service?

If you are summoned for jury duty, you must appear unless informed by the court otherwise. However, if you are sick, please contact the court at 530-934-6382 to discuss a potential postponement of your service.

- How do I stay informed of changes to my jury service?

If your service is postponed, you will receive a letter in the mail with your new jury summons. To determine if you need to appear on your summons date, please call the phone number on your summons and listen to the recorded message.

## **General Information on COVID-19**

The court encourages everyone to follow the public health guidance on prevention. For that information and other public health information on COVID-19, please visit one or multiple of the following websites:

- [Glenn County Public Health COVID-19 Website](#)
- [California Department of Public Health COVID-19 Website](#)
- [Center for Disease Control COVID-19 Website](#)