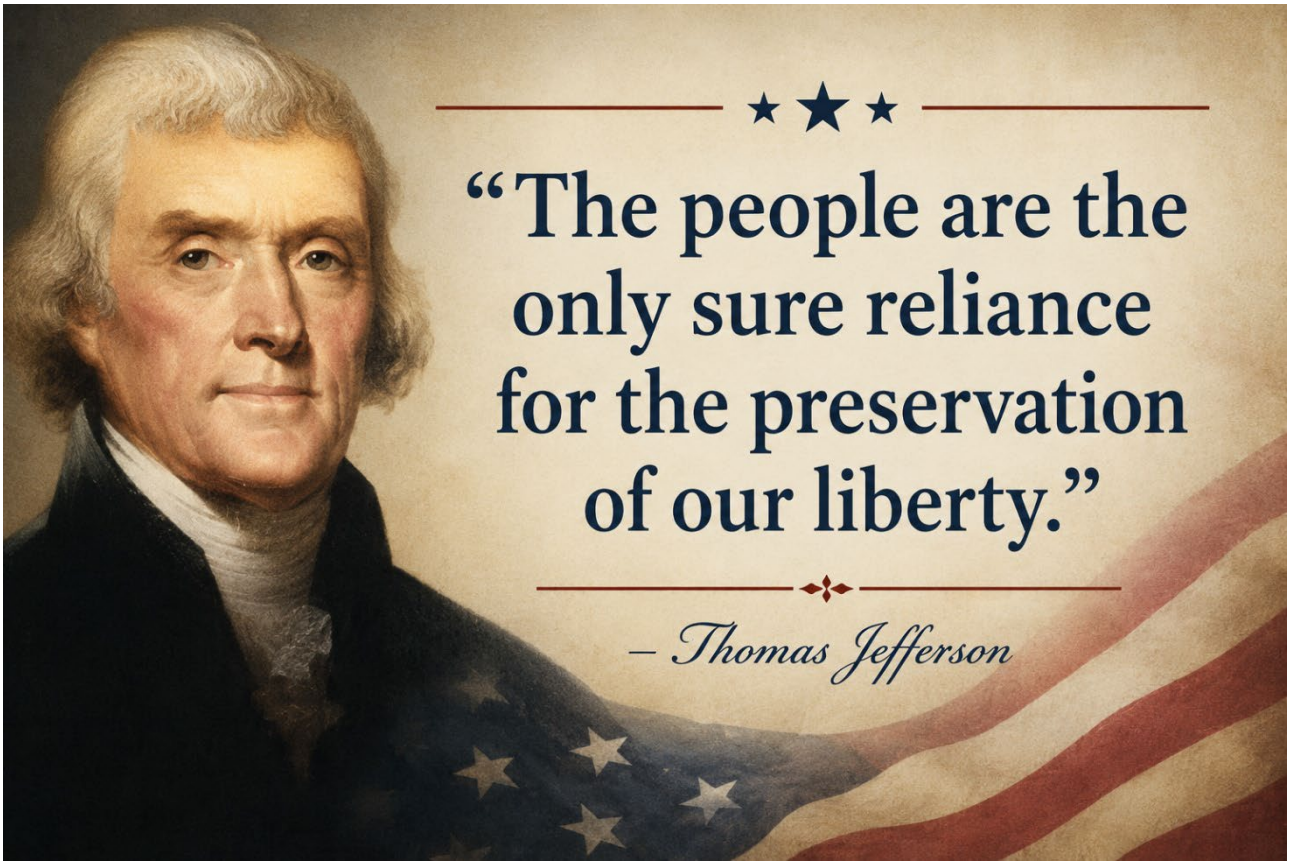


Exterior View of Courthouse in Willows, Ca. Photo by Llanira Valencia.

2025-2026 Civil Grand Jury Consolidated Report

Abstract

Every year, in each of California's 58 counties, a group of ordinary citizens take an oath to serve as grand jurors. The function is to investigate the operations of various officers, departments and agencies of local government. Each Grand Jury determines which officers, departments and agencies it will investigate during its term of Office. This book represents the collaboration of this year's investigations.


“The people are the only sure reliance for the preservation of our liberty.”
– Thomas Jefferson

2025 - 2026

Glenn County

Civil Grand Jury



Final Report

Of the

Findings and Recommendations

June 30, 2026

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Glenn County Civil Grand Jury
PO BOX 1023
Willows, CA 95988

The Honorable Alicia Ekland, Presiding Judge
Superior Court, County of Glenn
526 West Sycamore Street
Willows, CA 95988

Dear Judge Ekland:

RE: 2025-2026 Glenn County Consolidated Final Grand Jury Report.

On behalf of the 2025-2026 Glenn County Civil Grand Jury, it is an honor to submit our Final Civil Grand Jury Report. In compliance with the California Penal Code Section 933, this Civil Grand Jury report contains findings and recommendations regarding government agencies and fiscal matters within our jurisdiction. After collaboration, consideration, and reflection of all information provided to the Civil Grand Jury, this report is ready for publication.

The members of the 2025-2026 Civil Grand Jury are a diverse group, each possessing unique professional experience and skills with the ability to work well as a unit. Each Civil Grand Jury member dedicated time and energy in conducting investigations, providing information analyses, as well as delivering professional report writing experience.

The Civil Grand Jury would like to express our gratitude and appreciation to the many county employees and elected officials who supported our efforts this term.

On a personal note, I wish to thank my fellow Civil Grand Jurors for the dedication to duty they showed during the past year. I know we all take pride in the work done by the Glenn County Civil Grand Jury. It has been a privilege for the members of the Civil Grand Jury to serve the citizens of the county in our capacity as citizen-members of the Glenn County Civil Grand Jury.

Sincerely,

Kaitlyn Simas
2025-2026 Civil Grand Jury Foreperson

2025-2026 Civil Grand Jury Members

Executive Team

Kaitlyn Simas
Foreperson

Llanira Valencia
Pro-Tem

Shirley Boracci
Treasurer

Margaret Ansel
Secretary

Richard Olney
Sergeant at Arms

2025-2026 Members

Linda Abbott

Ana Moreno

Jenifer Johnson

Kristi Rumble

Marvin White

Joan Thodas

Jacqueline Landberg

Silvia Quezada-Alvarez

Robert Prosise

Carol McCoy

John Vereschagin

Danny Carrao

Caitlin Nishimura

Jason Osburn

Civil Grand Jury Mission Statement

The Glenn County Civil Grand Jury serves as the ombudsman for the citizens of Glenn County. The primary function of the Civil Grand Jury, and the most important reason for its existence, is the examination of all aspects of county government and special districts assuring honest and efficient government that serves the best interests of the people.

Disclaimer

During this Civil Grand Jury year, any juror, who had or may appear to have had a conflict of interest in any report or investigation, was recused. Recusal includes, but is not limited to, exclusion from interviews, deliberations, report creation and plenary acceptance.

The Role of the Civil Grand Jury

The Civil Grand Jury is primarily an investigative body created by the United States Constitution's Fifth Amendment and the California Constitution.

In California, Civil Grand Juries are impaneled annually and are officers of the court but work independently. Section 23, Article 1 of the California Constitution requires that the grand jury "be drawn and summoned at least once a year in each county." To satisfy the Constitutional requirement, state law describes the selection of Civil Grand Jurors, and the watchdog and indictment functions of the Civil Grand Jury.

The Glenn County Civil Grand Jury is composed of nineteen (19) citizens who have been residents of Glenn County for at least one (1) year or longer. Generally, Jurors are selected in a random lottery process. The advising Judge, representing the Superior Court, appoints a foreperson for the selected Civil Grand Jury panel and administers the oath to all jurors. The oath requires each juror to diligently inquire into city and county governmental agencies and not disclose any of the proceedings, discussions, names of individuals interviewed, or votes of the Civil Grand Jury. The Civil Grand Jury's term of service begins July 1st and ends June 30th of the following year.

The Civil Grand Jury performs several functions that are described in the law. Broadly, the Civil Grand Jury is charged with assuring honest, efficient government that operates in the best interest of the people of the county. The primary function of the Civil Grand Jury is to examine aspects of

county government, special districts, school districts, and city government. Specifically, this includes:

- **Civil Watchdog** – to inquire into the willful or corrupt misconduct of public officers; to investigate and report on at least one county officer, department, or function; and to inquire into the condition and management of public prisons within the county.
- **Criminal Indictment** – to present to the court a criminal charge of a public offense against a person based upon evidence considered by the Civil Grand Jury.
- **Accusation** – to remove from office a public officer based upon evidence of willful or corrupt misconduct considered by the grand jury. This judicial process is initiated by the Civil Grand Jury.

The Glenn County Civil Grand Jury is an arm of the Glenn County Superior Court and is considered part of the judicial branch of government. As such, the Civil Grand Jury may ask the advice from the advising judge to the Civil Grand Jury, the County Counsel, or the District Attorney. The Civil Grand Jury may inquire into or investigate a matter based on either a complaint or upon its own initiative.

Most of the work is done by committees, which can include Public Safety, Public Education, Planning Works, Finance, Health and Human Services, and the City/County Government.

Subcommittees may be appointed as needed. The Civil Grand Jury as a body meets once a month, and subcommittees meet as needed to fulfill their obligation to their investigation. The Civil Grand Jury meets with county and city officials, visits local government facilities, and conducts research on matters of interest and concern. The proceedings of the Civil Grand Jury are kept confidential. Jurors may not discuss the business of the Civil Grand Jury with other individuals. The Civil Grand Jury's authority is located primarily in California Penal Code Sections 888-939.91, et seq., and the accusation process that leads to the removal of a public officer is described in Government Code Sections 3060 – 3075, et seq.

The Civil Grand Jury receives letters from citizens expressing concern over matters of local government. Anyone may file a complaint with the Glenn County Civil Grand Jury, and all complaints to the Glenn County Civil Grand Jury are confidential. The Glenn County Civil Grand Jury considers all complaints for investigation.

Complaints must be in writing, signed, and addressed to:

Glenn County Civil Grand Jury Foreperson
P.O. Box 1023
Willows, CA 95988

All Civil Grand Jury findings and recommendations are issued in written reports. Each report must be approved by at least 12 members of the Civil Grand Jury. At the end of the term, June 30, the Jury issues its final report. Copies of the report are distributed to public officials, libraries, news media, and any entity that is subject to a report.

Glenn County residents interested in serving on the Glenn County Civil Grand Jury can obtain an application/questionnaire from the court's website at www.glenncourt.ca.gov. The form is located on the Civil Grand Jury webpage under court information.

Response Requirements and Instructions

Two working days prior to the release of the Final Report, the Civil Grand Jury will provide a copy of the report to all affected agencies of persons or persons.

No officer, agency, department, or governing body of a public agency shall disclose the contents of the report prior to its public release.

All affected agencies or persons shall respond to their specific portions of the final Report.

Responses are to be in writing, or on a computer disk to assist with duplication, and are to be submitted in a timely manner.

Section 933(c) of the Penal Code provides two different response times:
(1) **Public Agency:** The governing body of any public agency must respond within 90 days. The response must be addressed to the presiding judge of the Superior Court.

(2) **Elective Officer or Agency Head:** All elected officers or heads of agencies that are required to respond must do so within 60 days to the presiding Judge of the Superior Court, with an informational copy provided to the Board of Supervisors.

The legal requirements for responding to individual reports in the Civil Grand Jury Final Report, as contained in the California Penal Code, section 933.05, are summarized as follows:

The responding entity or person must respond in one of two ways:

(1) That you agree with the finding.

(2) That you disagree wholly or partially with the findings. The response shall specify the part of the findings that are disputed and shall include an explanation of the reasons for the disagreement.

Recommendations by the Civil Grand Jury require action.

The reporting entity or person must report action on all recommendations in one of four ways:

(1) The recommendation has been implemented with a summary of the implemented action.

(2) The recommendation has not been implemented but will be implemented in the near future with a time frame for implementation.

(3) The recommendation requires further analysis. If an entity or person reports in this manner, the law requires a detailed explanation of the analysis or study and time frame not to exceed

six months. In this event, the analysis or study must be submitted to the director or head of the agency being investigated.

(4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation of the situation.

If either a finding or a recommendation deals with budgetary or personnel matters of a county department headed by an elected officer, both the elected officer and the Board of Supervisors shall respond if the Civil Grand Jury requests.
The Board of Supervisors' response may be limited, while the response by the department heads must address all aspects of the Findings or Recommendations.

Mail or deliver all responses to:
Presiding Judge
Superior Court, County of Glenn
526 West Sycamore Street
Willows, CA 95988

To request a response copy from responding to elected officials or agency heads:
Glenn County Board of Supervisors
526 West Sycamore Street
Willows, CA 95988

GLENN COUNTY CIVIL GRAND JURY COMPLAINT FORM

All information on this form is strictly confidential. This complaint should be prepared after attempts to correct the situation have been unsuccessful.

Mail To: **Foreperson, Glenn County Civil Grand Jury**
PO Box 1023
Willows, CA 95988

Date _____

Complainant: _____

Name **Title**

_____

Agency of employment

Address: _____

Street **City** **State, Zip**

Name of Person or Agency complainant is reporting:

_____

Name **Title** **Agency**

_____

Address: **City, State Zip** **Phone/Cell Number**

Complaint: Please provide dates, times and names of individuals involved as well as a complete narrative of your complaint as well as any documentation that support your complaint. Attach additional sheets if necessary.

_____
_____
_____
_____
_____
_____
_____

Identify attempts made to correct this situation or issue as well as other agencies, person(s) contacted and approximate dates.

_____
_____
_____
_____
_____
_____
_____

Is there any additional information that you feel may be helpful in an investigation?

_____
_____
_____

For Civil Grand Jury Use Only:

Date Received by Grand Jury: _____

Date Acknowledgement Letter Sent: _____

Committee assigned: _____

Date of Action: _____

Summary of Action Taken:

_____
_____
_____
_____
_____
_____
_____
_____

*This form is available for use on the Glenn County Civil Grand Jury Web page.

June 30, 2026

Final Report of the Findings and Recommendations

2025 - 2026
Glenn County Civil Grand Jury



A NEW LOOK FOR FIRST 5 GLENN

A New Look for First 5

Summary:

The Glenn County Civil Grand Jury investigated and found areas for improvement within the governance of the First 5 Glenn County Program. While new leadership has begun to update older policies in place to rectify many of last year's issues, the Civil Grand Jury identified areas where more is needed to be done: institute employee evaluations, establish partnership evaluations, and provide an outreach program providing information to new families in Glenn County.

Purpose:

The 2025-2026 Civil Grand Jury received a request from the 2024-2025 Civil Grand Jury to re-investigate the First 5 Glenn County Program for its viability in sustaining its program's requirements to families. Based upon the 2023-2024 Grand Jury Report, the report listed concerns that needed to be addressed. At that time, the 2024-2025 Civil Grand Jury did not have time to pursue and investigate the program properly. Upon hearing concerns of issues and misconduct within the program, the 2025-2026 Civil Grand Jury began its investigation to inform the Glenn County families and the community stakeholders of the viability of the program's future.

Background:

First 5 Glenn County Children and Families Commission (referred to as First 5 Glenn) was formed in 1998 following the passage of California Proposition 10 (Prop 10). The Prop 10 initiative added taxes on cigarettes and other tobacco products to fund programs promoting early childhood development for children ages birth through five years of age, and their families. At one time, First 5 Glenn was receiving $400,000 from the tobacco alliance, but with the changing of the law to outlaw flavored tobacco, the funds from this program were reduced by 50 percent to $200,000.

Currently, First 5 Glenn operates on an annual budget of approximately $450,000 made up of Prop 10 funds and Prop 56, a voter passed bill increasing taxes on cigarettes by $2 per pack. As a small county, First 5 Glenn is dependent on Small Population County Augmentation Funds (SPCFA) provided by First 5 California. It also draws upon its reserve account, when available, to fully fund efforts to achieve its strategic plan. At the time of this report, the strategic plan was in the process of being updated. First 5 funds are used to provide services and to make system improvements that support young children and families. In the past, the funds were used to pay the salaries for First 5 Glenn staff, staff and worker lunches. Funds used to purchase products for families as outlined in

the First 5 Glenn directive were purchased in bulk such as diapers, play supplies, snacks and clothes for families. Today, the priority of First 5 Glenn is to invest effectively in a network of prevention programs and early intervention support for families with young children. Programs include children's social-emotional support, social interaction with other children, as well as learning the basic skills needed to prepare them for T-K and Kindergarten. Through this investigation, as of July 2024, the First 5 Glenn was running at a deficit of $184,882, (See below General Fund Budgetary Comparison Schedule).

Methodology:

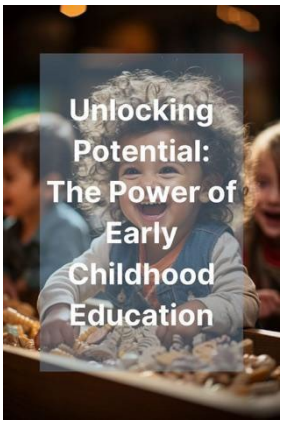
First 5 Program Web site--Online research
Interviews
Resources:

- First 5 Glenn County, 2019 Commissioner Orientation
- First 5 Glenn County, 2020-2021 Local Evaluation Report
- First 5 Glenn County, 2021-2022 Local Evaluation Report
- First 5 Glenn County, May 27, 2022 Proposal for Consulting Service
- First 5 Glenn County, June 2024 Audit Report
- First 5 Glenn County, Website

Discussion:

There are changes to the First 5 Glenn taking place to strengthen the program. On January 17, 2024, the previous Director, 3.5 staff members, as well as a commissioner, resigned from their positions leaving the program without anyone to oversee and/or provide operational functions. With the hiring of a new director in July 2025, the Commissioners are finding many areas of operation that need to be corrected.

Due to the failure of applying for state funding a deficit in the First 5 budget amounted to approximately $184,000. It was found that local partnerships within the community were not utilized as expected, Memorandum of Understanding (MOU) were not honored, and duplicate services from other local community departments offered to First 5 Glenn were occurring. With assistance from the Glenn County Office of Education Fiscal Department, an audit of receipts received First Five's spending was inconsistent with the program's operation and policies.



The Civil Grand Jury found that bills were not being paid, materials were ordered that were inconsistent to the operations of First 5, items purchased for families were not distributed, and receipts showed the purchases of food items not consistent to First 5 family distribution needs.

The Chair of the Board of Commissioners received an email from the state informing the Commissioners that mandated funding reports were either not submitted or needed more information. After looking into the accounting and state reporting, it was

Photo found on Pinterest

found that the previous hired Director did not prepare and submit the required funding reports to the state. The reason for the lack of submission to the state, for funding, is undetermined.

In the past, budgetary reports to Commissioners were poorly prepared for Commissioners understanding. As stated during the interview, the reports were written as "Smoke and Mirrors". The Civil Grand Jury found that reports written for the Commissioners made it hard to know what was within budget or out of budget. When asked for an explanation to the financial report, a vague and confusing explanation was provided to Commissioners.

The Civil Grand Jury found that First 5 Glenn did not have a policy in place to measure an employee's job performance.

The new program director was hired with seven years' experience in July 2025. A new commissioner was appointed by the Glenn County Board of Supervisors to fill the vacant position left in January 2024.

First 5 Policies and Procedures, Financial Plan as well as their Strategic Plan were outdated, causing the Civil Grand Jury to inquire on the viability of the running of the program. In reviewing the Policies and Procedures, it lacked direction within the operation of the program. The financial plan listed data that was obsolete and needed to be brought up to date. The program's leadership is currently bringing all business documents, i.e., Policies and Procedures, Strategic Plan, and Commissioner Orientation packet up to date with a completion date of June 2026.

Financial Status:

To save money, the program moved out of the Tehama Street building in Willows and closed the two storage units used for housing excess materials such as diapers, toys, clothing, baby formula and other miscellaneous material that were bought in large quantities. All items in storage were given to families in need, service providers to enhance their programs, and to daycare providers. With the savings of not having to pay any extra employee's salaries, other than the director's position, and closing the previous First 5 building and storage units, they were able to reduce the costs to the First 5 Glenn saving needed funds to balance the budget. The First 5 Glenn kept the building on Wood Street as their office of operations.

Since the summer of 2025, the Commissioners have a process of checks and balances in place to ensure proper payment forms are signed and are transparent to all the stakeholders. The First Five Commissioners adopted new policies for the processing of payments. Of these changes to their financial policies, one requires any amount of $0-$299 be submitted directly by the director to the Director of Finance at Glenn County Office of Education (GCOE) for payment with one signature. Any other amount must go for a vote before the Commissioners with two signatures approval before submitting to the GCOE Finance Director for payment. Another policy allows the GCOE Director of Finance to stop or question the payment until validation has been justified.

At a board meeting in the summer 2025, it was unanimously decided by the Commissioners and the director that there is a need for a new program model of operation. The old model had children

attending sessions that were being taught by uncertified staff members. The children would attend using the Willows Unified School Districts calendar for holidays. This was a duplicate model competing with other daycare providers. The new model uses the current daycare providers and County support services such as Mental Health to provide care for the program's families which receive support materials and information from First 5 Glenn.
With the program running within a deficit, all required reports to the state were 18 months behind causing a delay in receiving much needed funds. The new director's first task was to recover most of the state money from Proposition 10 and 56 as well as the First 5 California Small Population County Funding Augmentation (SPCFA).

Funding:

During the 2022-2023 fiscal year, the Commission had a negative fund balance of $184,882 in the General Fund. The 2024 Audit reported the required reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund be 3%, required by state law, for the current fiscal year or two subsequent fiscal years.

General Fund Budgetary Comparison Schedule for the Year Ended June 30, 2024

	Budgeted Amounts		Actual (Budgetary Basis)	Variances- Final to Actual
Revenues	Original	Final		
State sources	$95,121	553,291	$220,268	($333,023)
Other local sources	(1,646)	(1,000)	4,763	5,763
Total Revenues	**$93,475**	**$552,291**	**$225,031**	**$(327,260)**
Expenditures				
Classified salaries	$205,306	280,271	205,306	74965
Employee benefits	66,655	91,614	66,655	24,959
Books and supplies	23,807	27,000	23,807	3,193
Services and other operating expenditures	81,283	118,291	81,283	37,008
Other Outgoing: Transfers of indirect cost	32,862	35,115	32,862	2,253
Total Expenditures	**409,913**	**552,291**	**409,913**	**142,378**
Net Change in Fund Balance	(316,438)		(184,882)	(184,882)
Fund Balance Beginning	(150,944)	(150,994)	(150,944)	
Fund Balance Ending	(467,382)	(150,994)	(335,826(	(184,882)

As this table shows, effective June 30, 2024, the program was in deficit and needed additional revenue to support the operation that included 4.5 employees. While the budget included the state resources, the actual state revenue was not received due to the proper forms not submitted to the

state on an accurate and timely basis. The table above shows why a different model was needed to improve the program's success.

With regards to the operation of the new program model, by the end of 2025-2026 fiscal year the First 5 Glenn will have over $157,000 in reserve

Commissioners:

Five commissioners serve for a three-year term. An application for commissioner(s) position is posted online at First 5 where applicants can apply to serve as a commissioner. After the application is filled out, it is submitted to the Glenn County Board of Supervisors for selection. Anyone who completes the commissioner's application can go before the Glenn County Board of Supervisors for approval without first going through the First 5 Director or Commissioners. It was suggested that all submitted applications for commissioners go through the director before it goes to the Glenn County Board of Supervisors for introduction at the next Commissioners board meeting. The concern by the Commissioners that in years where three new applicants are appointed that they could vote to change the direction of the operations of the program.

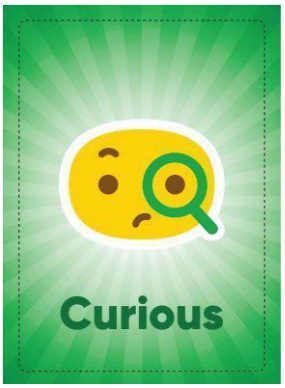
The Commissioners Orientation packet does not prepare new Commissioners for their position. New Commissioners currently learn what they are supposed to do through on-the-job training and by participating in meetings. The current Commissioners Orientation manual is dated 2019 and is in need of updates to provide job requirements, expected duties and tasks, and to provide program information to all new Commissioners. The investigation revealed that Commissioners were to serve on other supporting program boards, yet the Orientation packet does not reveal this fact.

The Commissioners have put a new policy in place to monitor the budget and to maintain the required reserves. Budget reports will be placed on the agenda at each commission meeting. At minimum, a fiscal review will be completed six times per fiscal year. The commissioners will receive monthly statements that will-include all receivables and payments. The commissioners have established program goals creating expenditure targets that are less than revenues to create a healthy reserve and not fall into deficit accounting.

First 5 New Model:

As of July 2025, the First 5 Glenn Program began with a program reset in rebuilding community partnerships, and how they should interact within the First 5 Program. The new director is contacting community partnerships such as Head Start, Social Services, WIC, Welfare, Mental Health, as well as Human Health Programs to provide services directly to Glenn County families, especially those in need of social emotional support. Through leveraging funding and partnerships offering services directly to families and writing new MOUs with County providers, more programs will provide families with needed services, such as health, nutrition, parenting support, early education, and safety. Daycare providers will be supported with learning curriculum, children counseling, daycare needs, and awareness for family knowledge in the working of the library. The resources First 5 provides to these community partners will strengthen their partnership's program as well as offer new programs for families. First 5 is programmed to provide the children with total wellness. Through a MOU, the Human Health Services Authority provided a Positive Parenting course which is an eight-week course that provides information to parents on family care, mental

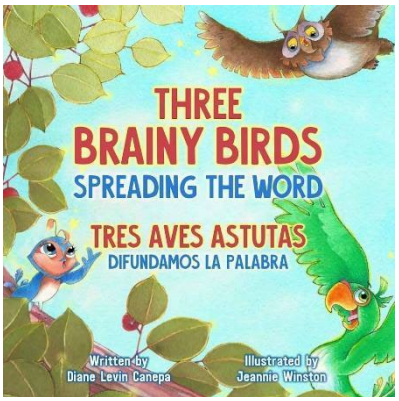
and physical advice and support materials as well as other types of family support. This revised MOU will improve support for families with young children in Glenn County.





Childhood Literacy Programs:

Through surveys of parents, the program discovered that literacy was one of the greatest needs in Glenn County. There are approximately 1,900 families utilizing First 5 programs. Another concern is that there is very little outreach to new families that have recently moved into Glenn County. Through the investigation, it was discovered that there are many Glenn County children behind in literacy entering kindergarten. Many Glenn County children could use the program to better prepare them for school. The Civil Grand Jury found that more is needed in the area of outreach to find these families and encourage them to participate in the program.



The new director is applying for the "Dolley Parton's Book Library" through the Orland Library. This is a free book give-a-way from Dolley Parton's foundation to children from birth to 5-years-old. Age-appropriate books are mailed to their homes once a month putting reading material in the hands of children and parents. It has been proven through surveys that literacy among young children can be improved if books are in the home.

Another program that is being strengthened is the Friends of the Library in Orland. While First 5 does not fund this program, they urge families of children to go to the library and have books read to them by various community members, and parents can check out a book for their child.

In summary the current program is now on good financial standing with the recovery of back state funds received. By the end of 2025-2026 fiscal year, the program will have over $157,000 in reserve that can be used to support partnerships directly involved with First 5.

FINDINGS AND RECOMMENDATIONS

The Civil Grand Jury finds…	The Civil Grand Jury recommends…
1. The First 5 Glenn Director and Chair of Commissioners neglected to perform employee evaluations to measure employee productivity within the program.	1. That First 5 Glenn current Director and Chair of Commissioners develop and implement an evaluation process for all of its employees measuring job performance by September 15, 2026.

2. The First Five Glenn Director and Chair of Commissioners failed to evaluate Partnership programs to ensure that they provide services to families as stated in the MOUs.	2. That First 5 Glenn current Director and its Commissioners create and implement an evaluation process to ensure the Partnership MOUs are being followed, and are providing the specified services to families by September 15, 2026
3. The concern by the Commissioners that in years where three new applicants are appointed that they could vote to change the direction of the operations of the program.	3. That First 5 Glenn Chair of Commissioners, in collaboration with the Director, develop and implement a policy to ensure all First 5 Glenn leadership is informed of commissioner applicants before the application is submitted to the Glenn County Board of Supervisors for approval by September 15, 2026
4. The First 5 Glenn Director and Commissioners failed to perform outreach within our county to new parents informing them of program offerings.	4. That the current First 5 Glenn Director and the Commissioners develop and implement an outreach program informing new families with young children about the resources provided by First 5 Glenn, by September 15, 2026.
5. The First 5 Glenn Commissioners Orientation manual (2019) is severely out of date and fails to provide informational training for new Commissioners.	5. That the First 5 Glenn Chair of Commissioners and the Director update the Commissioners Orientation manual before any new commissioner(s) is approved by the Glenn County Board of Supervisors for the position, by September 2026.

REQUESTS FOR RESPONSES

Pursuant to Penal Code section 933.05, the Glenn County Civil Grand Jury requests responses as follows:

From the following individuals:

First Five Director **–All**

First Five Board of Commissioners–**All**

From the following governing bodies:

Glenn County-Board of Supervisors --**#3**

Commendations:

A commendation to the new Director and Commissioners who are dedicated to the success of First 5 Glenn and the work they have put into the program to aid its success. These program leaders are forward thinking and make the program operate as it was created.

Disclaimer:

No members of the Civil Grand Jury were recused from this report.

**Reports issued by the Civil Grand Jury do not identify the individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury do not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.



Access and Accountability: An Evaluation of Glenn County LAFCo Website Functionality and Municipal Service Review Practices

Access and Accountability: An Evaluation of Glenn County LAFCo Website Functionality and Municipal Service Review Practices

SUMMARY

The 2025-2026 Glenn County Civil Grand Jury had several questions pertaining to the compliance and the functions of the Glenn County Local Agency Formation Commission (LAFCO). While attempting to gather information through the website, it was discovered that the website is limited in efficiency, ease of navigation and readability. A lapse in preparing Municipal Service Reviews (MSR's) was also observed. The grand jury decided to investigate these two areas.

The Civil Grand Jury recommends that Glenn County LAFCO commissioners and staff update broken links and include the minutes as a separate link as was previously being done in 2024 and prior for improved ease of access. The Civil Grand Jury recommends that Glenn County LAFCO commissioners and staff know exactly who the "web master" is to put a plan in place to make the recommended changes.

The grand jury acknowledges that there is a preliminary list of possible MSRs to be completed in the 2025/2026 fiscal year. The grand jury recommends that completion dates be definite.

GLOSSARY

- **Commission on Metropolitan Area Problems:** Plays a crucial role in resolving social and environmental challenges that local governments must work together to address; it helped establish LAFCos.

- **Local Agency Formation Commission (LAFCo):** The commission established to help prevent urban sprawl.

- **Commission on Local Governance of the 21st Century:** Established by California Legislature in 1997 to review and recommend revisions to laws governing LAFCO resulting in greater independence.

- **Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act):** Establishes procedures for local government changes of organization, including city incorporations, annexations to a city or special district, and city and special district consolidations.

- **Municipal Service Review (MSR's):** MSR's are comprehensive studies conducted by Local Agency Formation Commissions to evaluate the ability of cities, counties, and special districts to provide municipal services efficiently and effectively.

- **Sphere of Influence:** The boundary established by a Local Agency Formation Commission (LAFCo) that defines the probable future service area and jurisdictional boundaries of a city or special district.

BACKGROUND

LAFCo was introduced to legislature in 1963, by the appointed Commission on Metropolitan Area Problems after World War II. At this time, California experienced an increase in population and economic growth.[1] The appointed Commission established Local Agency Formation Commissions (LAFCos) in each county to help prevent urban sprawl and the misuse of land resources. After complex legislation and three enabling acts, the Local Governance Commission of the 21st Century issued a report titled *"Growth Within Bounds,"* offering recommendations for changes to the laws governing LAFCOs. This report became the foundation of the first consolidated LAFCo Act, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act).[2] This new act was meant to further clarify LAFCos purpose and offer LAFCos greater independence.

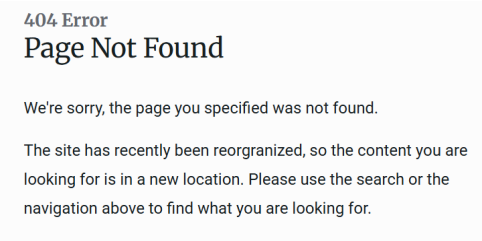
METHODOLOGY

- The grand jury looked for current information on the Glenn County LAFCo website as well as other County LAFCo websites for comparison.
- Research was conducted on the purpose of LAFCos existence.
- Three local people were interviewed who are involved with our local LAFCo.

DISCUSSION

Website Issues - Broken Links

Upon the initial stages of the investigation, it was clear that the Glenn County LAFCO website failed to provide ease of access and general information. Even though the website provides meeting materials, there are many broken links that lead to a 404 Error Page Not Found.



The following title documents are examples of broken PDF links:

- LAFCO Incorporation Guidelines *(A Guide to the LAFCO Process for Incorporations)*
- LAFCO Incorporation Guidelines - Appendices *(A Guide to the LAFCO Process for Incorporations)*

[1] "CALAFCO- ABOUT LAFCOS." *CALAFCO.ORG*, calafco.org/About_LAFCOs. Accessed 21 Feb. 2026.

[2] "CALAFCO- ABOUT LAFCOS." *CALAFCO.ORG*

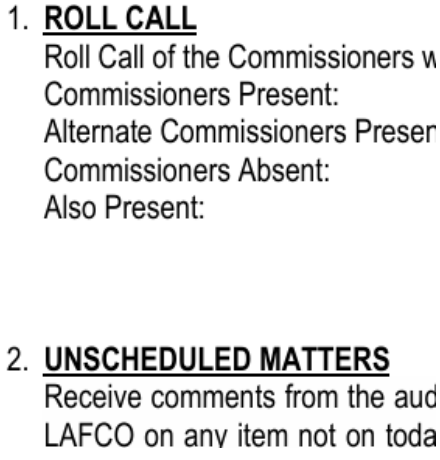
- LAFCO Municipal Service Review Guidelines
- LAFCO Municipal Service Review Guidelines – Appendices

Accessing the Minutes

Information is often found buried within PDF files. In trying to access the minutes to Glenn County LAFCO meetings, it appears that the minute links are not being uploaded. A person interested in minutes after May 13, 2024 must open the PDF link and search within the agenda for the minutes PDF file link. There is no indication on the website about this change for the reader to know they must go into the agenda to find the minutes.

Local Agency Formation Commission	Jul 8, 2024	00h 30m	Agenda		Audio
Local Agency Formation Commission	May 13, 2024	00h 45m	Agenda		Audio
Local Agency Formation Commission	Apr 8, 2024	01h 04m	Agenda	Minutes	Audio
Local Agency Formation Commission	Mar 11, 2024	00h 36m	Agenda	Minutes	Audio

When the minutes were hyperlined independently (April 28th and prior), the agenda items had their own links to the audio/video recording of the meeting.Thus, if "1. ROLL CALL" is clicked, the audio/video recording to the meeting opens up right at the time of Roll Call for that specific meeting. Currently, the agenda items on the minutes all have broken hyper links.


1. **ROLL CALL**
Roll Call of the Commissioners w
Commissioners Present:
Alternate Commissioners Preser
Commissioners Absent:
Also Present:

2. **UNSCHEDULED MATTERS**
Receive comments from the aud
LAFCO on any item not on toda

Close up of the Roll Call item on a set of minutes for reference

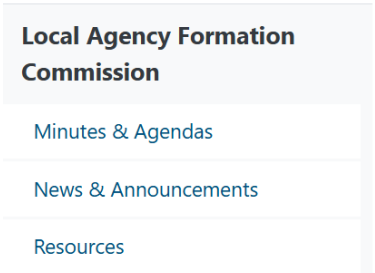
If someone chooses to watch the audio/video recording to a meeting, audio can be clicked and the video recording opens up side by side with the agenda and other links on the bottom of the page to listen to specific agenda items. However, if a person wants to read the previous meeting's minutes, they can click the linked minutes from the agenda, with the caveat that the link forwards the current audio webpage to the minutes. Thus, one has to go back to the list page of minutes and agendas on a different tab.

Ease of Access

In comparison to the other county LAFCo websites, Glenn County's website has very limited formatting, summaries and visuals. The following is a short list of what other LAFCO websites offer for a more user friendly experience.

- The website lacks visual clarity. A clear structured menu or "quick links," to effectively navigate the website.

- The website lacks icons and graphics such as interactive map tools allowing users to view city bounderies and service areas to understand planning decisions.
- The website lacks summaries on how changes can affect Glenn County residents.
- The website lacks clear news updates and annoucements on projects and updated statuses on Work In Progress MSR's.
- The website lacks public-friendly explanations about what LAFCo is, and FAQ sections.



Glenn Co LAFCo landing page menu. No other information on webpage. Many items under resources could be moved to the landing page for improved ease of access. 2/28/26

MSRS

What is an MSR?

Municipal Service Reviews (MSRs) are comprehensive studies conducted by Local Agency Formation Commissions to evaluate the abilities of cities, counties, and special districts to provide municipal services efficiently and effectively. MSRs were mandated following the adoption of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, which clarified and expanded the responsibilities of LAFCo.

The purpose of a MSR is to provide LAFCo, local agencies, and the public with objective information regarding the provision of municipal services. These reviews analyze how services such as water, sewer, fire protection, law enforcement, and other municipal services are delivered within a particular jurisdiction or district. MSRs also help identify opportunities for improved coordination, shared services, or organizational changes that may improve efficiency.

MSRs are typically conducted prior to updating a jurisdiction's Sphere of Influence, which defines the probable future service area and boundaries of a city or special district. The information gathered through the MSR process assists LAFCo in making informed planning and boundary decisions.

The MSR process generally begins when LAFCo determines that a review is required. LAFCo staff collect information from agencies providing services within the study area. This information may include service boundaries, population projections, infrastructure capacity, financial reports, and governance structures.

Following data collection, staff analyze several factors required by state law, including population growth and projections, infrastructure capacity and service demands, financial ability of agencies to provide services, opportunities for shared facilities, governance structures, and the overall efficiency of service delivery.

After completing the analysis, LAFCo staff prepares a draft MSR report. The report typically includes a description of the study area, summaries of the agencies providing services, a financial and operational analysis, and written determinations required by law. The draft report is then made available for review by affected agencies and the public.

Once comments have been considered, the report is presented to the LAFCo commission during a public meeting. The commission reviews the report and may request revisions or additional information before formally adopting the MSR and its determinations.

The Civil Grand Jury confirmed that several years have passed without completion of certain MSRs. The most recently completed MSR identified by the Grand Jury was the Municipal Service Review and Sphere of Influence Plan completed in 2023/2024 for Orland Artois Water District. No publicly available schedule exists for completing pending MSRs, making it difficult for the public and other agencies to track progress. These deficiencies limit public access and transparency. Attached under Appendix is a list of prior MSR's completed that reflect the year when they were last done. As can be observed, reports prior to 2023/2024 date back to 2020. Prior to 2020, multiple reports were completed within a year. Attached under Appendix is also a proposed list of currently 'Work in progress' MSR's that are currently being worked on. However, there was no guarantee that a report would be completed this fiscal year.

FINDINGS

F1. The Glenn County LAFCo website lacks readability and ease of access. There are many broken links that lead to 404 web pages not found, and it seems unclear who is responsible for updating the website.

F2. Glenn County LAFCo had a lapse of completed MSRs of 4 years, between 2019 and 2023, and only one MSR was completed between 2024 and now.

F3. The commission is to be commended for recognizing the lack of MSR's that have been completed. Towards the end of the writing of this report minutes were linked accordingly.

RECOMMENDATIONS

The Glenn County Civil Grand Jury recommends that:

R1. The Board of Supervisors and Glenn LAFCo commissioners know who the "web master" is and delegate the fixing of broken links and all website inconsistencies mentioned above to improve the ease of access of agendas and minutes by December 31, 2026.

R2. The Glenn LAFCo commissioners assert the completion of at least 1 MSR by December 31, 2026.

REQUEST FOR RESPONSES

The following responses are required pursuant to Penal Code sections 933 and 933.05:

From the following governing bodies:

- Glenn County LAFCO
- Board of Supervisors

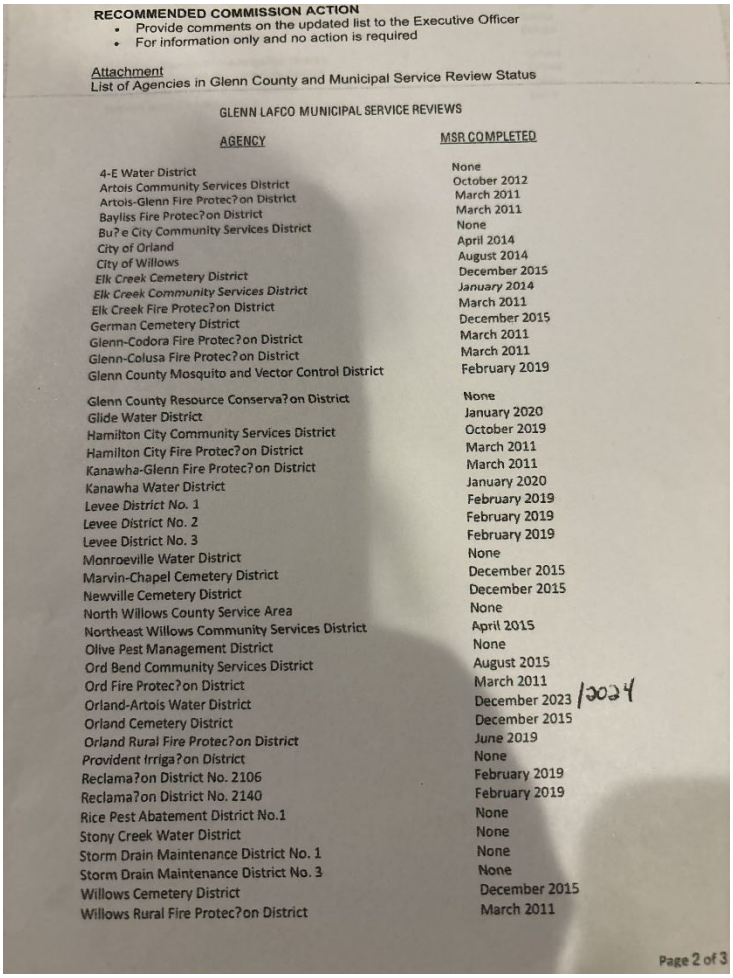
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1. "CALAFCO- ABOUT LAFCOS." *CALAFCO.ORG*, calafco.org/About_LAFCOs. Accessed 21 Feb. 2026

2. *Growth within Bounds Report of the Commission on Local Governance*, www.acgov.org/lafco/documents/GrowthWithinBounds.pdf. Accessed 21 Feb. 2026.

3. "Local Agency Formation Commission." *Local Agency Formation Commission | County of Glenn*, www.countyofglenn.net/government/committees-commissions/local-agency-formation-commission. Accessed 21 Feb. 2026.

APPENDIX



RECOMMENDED COMMISSION ACTION
- Provide comments on the updated list to the Executive Officer
- For information only and no action is required

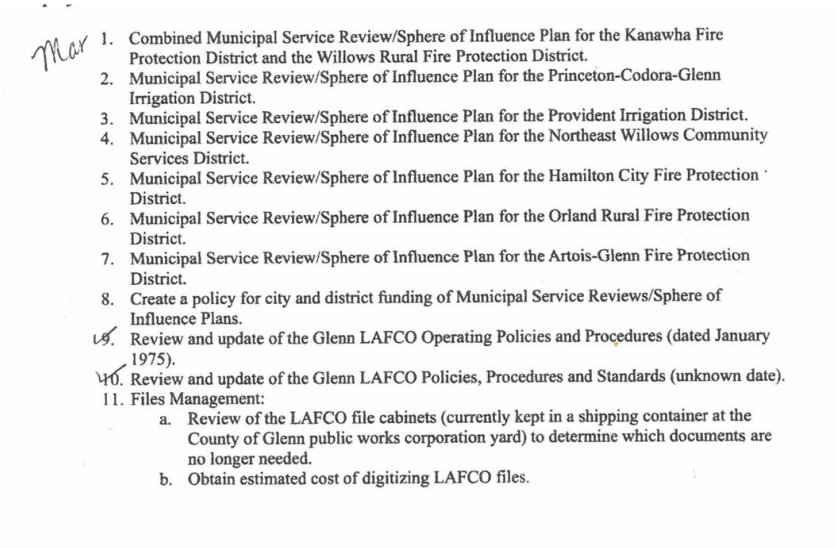
Attachment
List of Agencies in Glenn County and Municipal Service Review Status

GLENN LAFCO MUNICIPAL SERVICE REVIEWS

AGENCY	MSR COMPLETED
4-E Water District	None
Artois Community Services District	October 2012
Artois-Glenn Fire Protec?on District	March 2011
Bayliss Fire Protec?on District	March 2011
Bu?e City Community Services District	None
City of Orland	April 2014
City of Willows	August 2014
Elk Creek Cemetery District	December 2015
Elk Creek Community Services District	January 2014
Elk Creek Fire Protec?on District	March 2011
German Cemetery District	December 2015
Glenn-Codora Fire Protec?on District	March 2011
Glenn-Colusa Fire Protec?on District	March 2011
Glenn County Mosquito and Vector Control District	February 2019
Glenn County Resource Conserva?on District	None
Glide Water District	January 2020
Hamilton City Community Services District	October 2019
Hamilton City Fire Protec?on District	March 2011
Kanawha-Glenn Fire Protec?on District	March 2011
Kanawha Water District	January 2020
Levee District No. 1	February 2019
Levee District No. 2	February 2019
Levee District No. 3	February 2019
Monroeville Water District	None
Marvin-Chapel Cemetery District	December 2015
Newville Cemetery District	December 2015
North Willows County Service Area	None
Northeast Willows Community Services District	April 2015
Olive Pest Management District	None
Ord Bend Community Services District	August 2015
Ord Fire Protec?on District	March 2011
Orland-Artois Water District	December 2023 /2024
Orland Cemetery District	December 2015
Orland Rural Fire Protec?on District	June 2019
Provident Irriga?on District	None
Reclama?on District No. 2106	February 2019
Reclama?on District No. 2140	February 2019
Rice Pest Abatement District No.1	None
Stony Creek Water District	None
Storm Drain Maintenance District No. 1	None
Storm Drain Maintenance District No. 3	None
Willows Cemetery District	December 2015
Willows Rural Fire Protec?on District	March 2011

Page 2 of 3

List of MSR's that have been completed in the past.



1. Combined Municipal Service Review/Sphere of Influence Plan for the Kanawha Fire Protection District and the Willows Rural Fire Protection District.
2. Municipal Service Review/Sphere of Influence Plan for the Princeton-Codora-Glenn Irrigation District.
3. Municipal Service Review/Sphere of Influence Plan for the Provident Irrigation District.
4. Municipal Service Review/Sphere of Influence Plan for the Northeast Willows Community Services District.
5. Municipal Service Review/Sphere of Influence Plan for the Hamilton City Fire Protection District.
6. Municipal Service Review/Sphere of Influence Plan for the Orland Rural Fire Protection District.
7. Municipal Service Review/Sphere of Influence Plan for the Artois-Glenn Fire Protection District.
8. Create a policy for city and district funding of Municipal Service Reviews/Sphere of Influence Plans.
9. Review and update of the Glenn LAFCO Operating Policies and Procedures (dated January 1975).
10. Review and update of the Glenn LAFCO Policies, Procedures and Standards (unknown date).
11. Files Management:
    a. Review of the LAFCO file cabinets (currently kept in a shipping container at the County of Glenn public works corporation yard) to determine which documents are no longer needed.
    b. Obtain estimated cost of digitizing LAFCO files.

Proposed duties for the current 25/26 fiscal year of the officer who is currently in charge of preparing MSR's

No members from the Civil Grand Jury were recused from this report.

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.



TRADEOFFS IN THE COLUSA BASIN DRAINAGE DISTRICT:

TRADEOFFS IN THE COLUSA BASIN DRAINAGE DISTRICT:

The Competing Priorities of Water Retention and Flood Management

SUMMARY

The Glenn County Grand Jury initiated an investigation into the Colusa Basin Drainage District (CBDD) in response to persistent flooding in Willows, CA. Our findings reveal that multiple areas within the district suffer from recurring flood events, yet CBDD lacks a formal flood management plan. While the district's current focus on groundwater recharge aligns with regional water priorities, this focus has sidelined critical flood mitigation. Consequently, flooding continues to cause hazardous road conditions, traffic diversions, and significant crop damage. The absence of a proactive strategy to address these impacts serves as the primary reason for this inquiry.

BACKGROUND

CBDD is a Special District formed by State Legislation to improve drainage and water management.

The California State Legislature passed the Colusa Basin Drainage Act (Act 1601) in 1987 to mitigate chronic flooding and drainage issues within the Colusa Basin. Taking up approximately 1,036,000 acres, CBDD encompasses portions of Glenn, Colusa, and Yolo Counties. To fulfill its mandate, CBDD developed the Integrated Watershed Management Plan in May 2000, which prioritized flood control and drainage management. Some of the objectives for this plan include:

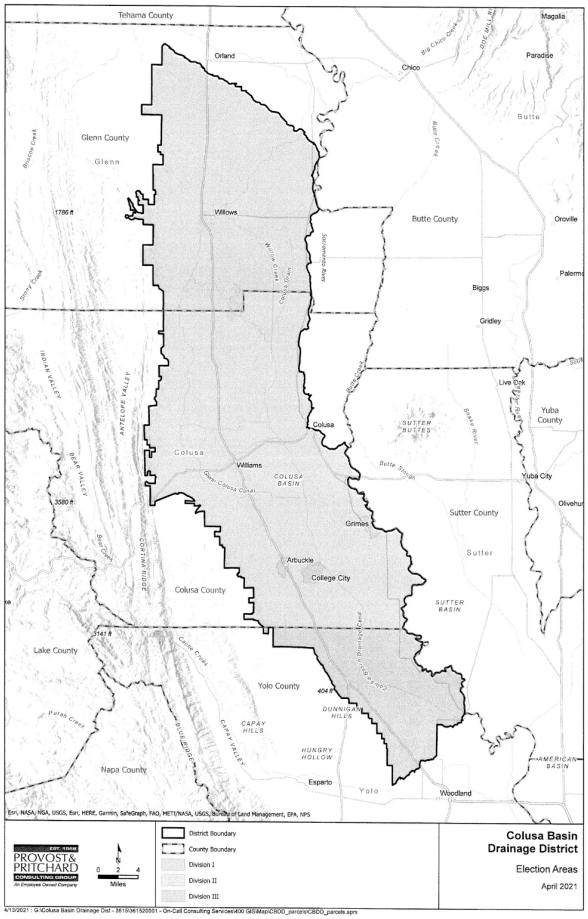
- Work in tandem with landowners, other local interested parties, and local, state and federal agencies.
- Minimize property damage from flooding within the study area.
- Maximize landowner benefits.
- Enhance and protect environmental resources.
- Minimize impacts to downstream interests.
- Improve water quality by minimizing erosion and sedimentation.
- Provide additional opportunities for groundwater recharge where feasible.[1]

To address flooding problems and fulfill its mandate, CBDD purchased the Lindquist Property in Willows, which is now known as the South Fork Property. The role of the property was to reduce peak flooding in Glenn County, by preventing flooding downstream into the town of Willows. The funds used to purchase the property were from a grant agreement between CBDD and the California Department of Water Resources. The Grant is expected to terminate in the next few years. Several millions of dollars were spent on environmental and engineering studies and surveys for this plan. However, the project stalled several years ago, and the property has been sitting with no functional

[1] Colusa Basin Drainage District. "Colusa Basin Drainage District." https://cbdd.specialdistrict.org/.

use. The property gets rented out to third parties but is not financially beneficial for CBDD at this time.

Unfortunately, since state grants assisted with the purchase of the land and surveys, CBDD has not been able to sell the property otherwise they would have had to pay the money back to the state of California. The Lindquist Property project was the last known plan for flood management in the Colusa Basin Drainage District. [2]



In more recent years, the focus of the District has been recharge projects—the process of replenishing underground aquifers through natural rainfall or other managed efforts in order to help manage water supplies during dry periods. The idea behind water recharge is that it will promote long-term water sustainability. Ideally, it involves storing water during wet years to use during droughts. Ways to collect the water include natural rainwater runoff, water seeping directly into aquifers, and storing excess water in aquifers. Some benefits of recharge are that by keeping aquifers full, the risk of subsidence decreases; it is supposedly more cost effective than storing water; and it should help alleviate decreases in water supply during droughts. Recharge is thought to be a very important aspect of a water district. However, flooding is also an important topic. [3]

Failure to adequately plan for flood prevention and remediation can have significant consequences. For example, in 2023, Glenn County incurred damages estimated at $6.5 million solely related to winter storms that year. In addition, over one-third of the households along the Sacramento River corridor in Glenn and Colusa counties are

[2] Colusa LAFCO https://www.colusalafco.org/files/6d92a5faa/colusa_basin_drainage_district_map.pdf

[3] California Department of Water Resources. Groundwater Recharge: https://water.ca.gov/Programs/Groundwater-Management/Groundwater-Recharge

projected to face flooding at least once in the next 30 years. FEMA and the California Department of Water Resources use a standard metric to help residents estimate potential personal loss: [4] [5]

1 inch of water: Can cause over $25,000 in damage to a mid-sized home.

1 foot of water: Can exceed $54,000 in damage.[6]

Therefore, Glenn County is at risk of millions of dollars in damages by not having a flood prevention and remediation plan.

METHODOLOGY

Through the course of our investigation, the Grand Jury reviewed the following: The Colusa Basin Drainage District's website; multiple websites which explained recharge; websites that addressed the damages of flooding, specifically in Glenn County; and we interviewed multiple individuals.

GLOSSARY

- Special District: An organization built and funded by local residents to provide specific services that our community needs.
- Landowner: Those that own property within the Colusa Basin Drainage District.

DISCUSSION

According to the CBDD's website, the district should be focused on issues pertaining to flooding in addition to other projects; however, there currently is no flood management plan in place. This shows that CBDD is not fulfilling its statutory duties at this time. However, recharge projects are highly beneficial and necessary for our community. Therefore, if flooding is no longer a priority, then transparency is necessary to ensure the public is aware of the District's true priorities, so that constituents in flood-prone areas understand that their needs are not currently being addressed.

Since the cancellation of the South Fork property project, nothing else has been considered for flood management, based on the Grand Jury's investigation and interviews conducted. Ignoring a problem rarely causes the problem to go away. At one time, CBDD believed the South Fork property to be a flood management solution, yet they were not able to articulate to the Grand Jury exactly why that's

[4] Glenn County Sheriff's Office of Emergency Services (OES) joint assessment with FEMA and Cal-OES https://www.countyofglenn.net/sites/default/files/Sheriff/Glenn%20OA%20EOP-%20Basic%20Plan%202019.pdf

[5] Johnson, L. E., Cifelli, R., & White, A. (2019). Benefits of an advanced quantitative precipitation information system. Journal of Flood Risk Management, 13. https://doi.org/10.1111/jfr3.12573

[6] Kunreuther, H. C., Wachter, S. M., Kousky, C., & LaCour-Little, M. (2019). Flood Risk and the U.S. Housing Market. SSRN Electronic Journal. https://doi.org/10.2139/ssrn.3426638

no longer the case – what obstacles have arisen since the property's purchase? Understanding the barriers to the property's use would allow CBDD to develop plans to mitigate them. Instead, the property sits, inert – as do their flood management plans. Also, despite an investment of millions in public funds for environmental studies and engineering, the property currently lacks a functional use that financially benefits CBDD. Given that the property loan is scheduled for payoff within 18-months, and previous studies confirmed its viability for flood mitigation, the Grand Jury questions why this significant asset remains dormant while Glenn County residents continue to face annual flooding. Landowners that pay into CBDD are paying for the directives mentioned on their website - one being flooding.

FINDINGS

F1. Due to the Colusa Basin Drainage District's prioritization of recharge projects and the deprioritized Integrated Watershed Plan, some areas within the district have experienced severe flooding. Due to CBDD's lack of progress on flood control, Glenn County continues to experience annual flooding and the resulting consequences.

F2. Because the Colusa Basin Drainage District lacks a flood management plan, the South Fork Ranch Property sits without any useful purpose.

F3. Due to the Colusa Basin Drainage District's website not being updated to reflect their current projects and priorities, the District is not transparent to the public.

RECOMMENDATIONS

R1. The Glenn County Civil Grand Jury recommends that the Colusa Basin Drainage District work with the Board of Supervisors to publish a report outlining compliance with its statutory obligations to ensure it remains in operational compliance with Act 1601, by June 30, 2027.

R2. The Glenn County Civil Grand Jury recommends that The Colusa Basin Drainage District publish a plan explaining the flood management purposes of the South Fork Ranch Project; and if the property will not be used for flood management then the plan would explain what the beneficial purpose of the property will be going forward, by June 30, 2027. Suggested avenues for moving forward might include contacting FEMA, and/or the Department of Water Resources for guidance.

R3. The Glenn County Civil Grand Jury recommends that the Colusa Basin Drainage District update their website to reflect their current projects and their stance on flood management, by June 30, 2027.

REQUIRED RESPONSES

The following responses are required, pursuant to Penal Code sections 933 and 933.05:

From the following governing boards within 90 days:

- Colusa Basin Drainage District Board of Directors: R1, R2, R3.
- Glenn County Board of Supervisors: R1, R2, R3.

BIBLIOGRAPHY

1. Colusa Basin Drainage District. "Colusa Basin Drainage District." https://cbdd.specialdistrict.org/
2. Colusa LAFCO https://www.colusalafco.org/files/6d92a5faa/colusa_basin_drainage_district_map.pdf
3. California Department of Water Resources. Groundwater Recharge: https://water.ca.gov/Programs/Groundwater-Management/Groundwater-Recharge
4. Glenn County Sheriff's Office of Emergency Services (OES) joint assessment with FEMA and Cal-OES https://www.countyofglenn.net/sites/default/files/Sheriff/Glenn%20OA%20EOP-%20Basic%20Plan%202019.pdf
5. Johnson, L. E., Cifelli, R., & White, A. (2019). Benefits of an advanced quantitative precipitation information system. Journal of Flood Risk Management, 13. https://doi.org/10.1111/jfr3.12573
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DISCLAIMERS

Certain Grand Jurors were recused from this investigation to avoid any potential conflict of interest. These jurors took no part in the investigative process, were absent from all related meetings, and did not contribute to the drafting or approval of this final report.

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.



LEADING BY EXAMPLE CHANGES JUVENILE BEHAVIORS

Juvenile and Adult Probation

Glenn County Probation Department

Summary:

Glenn County Probation Department is changing lives of adults and juveniles by the programs they use and the interventions and concerns the staff demonstrates to their clients. The staff utilizes many self-improvement and enrichment programs, and physical and mental health services before out of home placement is decided. The staff currently is absent of a second in command – instead pulling untrained staff into the position, working through guidance of the Chief Probation Officer in his absence. The Probation Officers lead by example with their juvenile youth and expect change in their wards. The young adults learn skills to deal with life situations. All juvenile placements receive intensive case management services and are reviewed by the Court every six months for continued appropriateness, with a goal of family reunification within one year. Under recent law changes, 11-year-olds and under are no longer placed under the jurisdiction of the Probation system.

Purpose:

The purpose of this report is twofold:

- Penal Code 919(b) requires Grand Jurys to inspect the Juvenile Hall facilities, look into records, policies and procedures of the juvenile detention operations and the workings of the Probation Department.
- To inform the community of the progress the Glenn County juveniles are making.

Background:

The Jane Hahn Juvenile Hall in Glenn County was closed in July of 2016. Since then, local juveniles, under the juvenile court's jurisdictions, have been housed in the Tehama County Juvenile Hall as per contract between Glenn County and Tehama County. With the changes in staffing at Tehama County Juvenile Hall, more out-of-county facilities have been contracted to house Glenn County youths when needed. See Placement of Juveniles on Page 6.

Mission Statement

"It is the mission of the Glenn County Probation Department to provide cost effective services to the community that promotes the safety and protection of citizens by holding offenders accountable in a manner that respects the rights and dignity of the individual by guiding and shaping pro-social behavior through the judicious application of sanctions and services to help offenders acquire the proper skills to facilitate their rehabilitation into law abiding, contributing members of society."

Core Values as per Glenn County Probation Department Annual Report

- That human beings are capable of change and that it is the probation officer's responsibility to deliver services with integrity and in a manner that is respectful to the rights and dignity of the individual being supervised.

- Victims have the right to be heard, protected, and justly compensated for their losses.
- Safety for the community is best achieved by a careful balance between enforcement activity and supportive individual casework.
- Constant vigilance will be maintained in finding and developing innovative, evidence based, cost effective correctional programs for offender rehabilitation.
- Developing and encouraging collaborative partnerships with outside referral agencies is integral to providing quality service to offenders and the community.

Methodology:

Interviews of the Glenn County Probation Department employees.

The subcommittee inspected documents such as their handbook, evaluation forms, and newly created Information magazine.

Discussion:

Glenn County Probation performs an important role in supporting safety, accountability and rehabilitation of people that have brought them to the attention of the Glenn County judicial system.

Probation Officers:

They are professionals who not only wish to help people become safe members of society but also are keen to hold those same people accountable in the interest of public safety.

Glenn County Probation Department is broken into divisions of Command Staff consisting of Chief Probation Officer and two Supervising Probation Officers. Glenn County Probation is the only Probation Office in Northern California that does not have a second in command, while there are counties that have two Deputy Chief Probation Officers. The position of Deputy Chief Probation Officer, the second in command, was unfilled due to budget cuts by the Board of Supervisors with the retirement of the last position holder. This position supports the Chief Probation Officer in their absence. The duties have been passed on to untrained Deputy Probation Officer IV. The Chief Probation Officer reported that he will be retiring within five or more years. There will be no one with the adequate skills, knowledge and experience to perform the Chief Probation Officer's duties. The Administrative Support team consists of an Administrative Services Analyst, one Administrative Assistant, one Office Technician, one Administrative Services Officer and one Extra-Help Program Manager.

The division of Probation Officers consist of two Deputy Probation Officers IV; four Deputy Probation Officers III; three Deputy Probation Officer II; and two Probation Officers I.

Most funds to support the Probation Department are provided by Grants and state program funding.

Probation officers are the workers behind the scenes, assigned to supervising and educating people who have broken the law, but are granted the privilege by the courts of being placed on probation rather than lose their freedom through incarceration.



All deputy probation officers participate in field supervision of probationers to monitor compliance with probation terms. They also assist local law enforcement and emergency response services as needed. Most people probably don't think of deputy probation officers as emergency response workers, however such a role is important in small communities when mutual aid is required to mitigate disasters, not only in our own county, but within our neighboring ones.

The services the probation department provides are about intervening in people's lives to accomplish better and safer outcomes for both the community at large and the population it supervises. Probation is a cost-effective alternative to incarceration.

A person that is granted probation receives the privilege of maintaining their personal freedom within their community, subject to the rules and expectations outlined within their grant of probation. When people violate these rules and or expectations their grant of probation can be revoked. A Court-sustained probation violation re-opens sentencing terms which can include serving up to the full specified sentence in Juvenile Hall for the crime which resulted in that person being placed on probation.

Deputy probation officers are peace officers with a very broad skill set

Most of the officers employed by Glenn County Probation possess a four-year Bachelor of Arts/Science degree. All officers must take and pass the Peace Officer Standards & Training (POST) courses that consist of 832 PC Arrest, 24 hours of Firearms Familiarization and 40 hours of POST Force & Weaponry – Basic classes before they are allowed to carry a firearm and must take and pass a 4-hour class to carry pepper spray. Officers must take and pass an 8-hour class to carry a Taser and complete a refresher 4-hour class annually. Officers must take and pass an 8-hour First Aid class bi-annually. All armed officers must requalify at the range four times per year to continue to carry a firearm, 40 hours training in Search and Seizure class; and Standard and Training for Corrections (STC); Probation Officer Core training of 196 hours within one year of being hired. Officers participate in Defensive Tactics training four times per year and complete an Emergency Vehicle Operator Course (EVOC) class.

Officer duties include:

- trained to conduct assessments and interviews
- perform supervision both in the community and through office visits
- present and testify on cases in court
- provide evidence-based case management,
- prepare case plans and counsel the people they supervise.
- investigate the level of risk a defendant poses to the community and the defendants amenability to treatment; to make court report recommendations that balance these factors within the framework of the laws that govern sentencing

- prepare complex reports for the court
- participate in emergency response workers
- be knowledgeable in community resources available through other county agencies, schools, non-profit organizations and other community groups
- be knowledgeable in law and legal codes
- be skilled in communicating with all kinds of people and professionals
- be able to: effectively and safely manage emergent situations from threat assessment; render first aid: subdue a threat or de-escalate a crisis.

Deputy Probation Officers are trained to respond to and render aid in community emergencies such as vehicle accidents, fire evacuations, or any other natural disaster that calls for all assistance to protect the safety of the community.

At any given point in a day, a deputy probation officer can be called upon to have the knowledge and skills found in a broad range of career fields such as social worker, law enforcement, behavioral health clinician, teacher, victims advocate and life skills coach, drug and alcohol counselor, and eligibility worker.

What is probation?

In quoting the Probation Department Annual Report:

> *"The probation is an alternative to incarceration. The field of probation was established upon the premise that once somebody knows better, they can do better."*

To accomplish this, the Glenn County Probation Department manages a probationer through education and supervision tailored specifically to a person's offence, within parameters established by the laws that govern who is eligible for probation.

Through a thorough interview with staff members of the Probation Department, three law violations were described for both juvenile and adult.

1. **Infractions**: The lowest category of law violations, normally carrying a financial penalty. There is no jail time attached to infractions. People are not placed on probation for infractions.
2. **Misdemeanors:** The middle category of law violations which can carry up to one year of incarceration. Most people convicted of misdemeanor crimes in California are eligible for summary probation, which typically includes no jail time if other terms, such as paying fines and restitution are met.
3. **Felonies** are the highest category of law violations and depending on severity can result in prison sentences of 16 months up to imprisonment for the remainder of a person's life, or even execution. However, since 2019, there is a moratorium on the death penalty declared by Governor Gavin Newsom. While capital punishment remains legal in California, it is not allowed to be carried out due to the governor's moratorium. Eligibility for felony probation in California depends upon various factors, including the type and severity of the offense, criminal history and individual circumstances.

Juveniles

A **new law** went into effect, California's Senate Bill 439 (SB 439), that prohibits juveniles under the age of 12 from any involvement with the juvenile justice system, including informal or expedited juvenile court proceedings, with limited exceptions. This law passed in 2018 and effective January 1, 2019, established that children aged 11 and under generally cannot be prosecuted in juvenile court. This law amended California Welfare and Institutions Code sections 601 and 602 to set 12 as the minimum age for juvenile justice jurisdiction, aiming to reduce system involvement for young children.

All non-traffic related juvenile citations for juveniles age 12 and over are routed through the probation department for evaluation and assessment with a goal to divert juveniles from formal court proceedings.

Evidence-based assessments are administered by deputy probation officers to determine the level of appropriate intervention for those juveniles charged with crimes that are subject to mandatory review by the district attorney. There is communication between both departments to come to a consensus about how to proceed in the best interest of the public, balanced with the rehabilitative needs and amenability of a juvenile to informal interventions.

Juveniles who assess at "Low Risk to Reoffend" are counseled by a deputy probation officer about their offense, including potential legal consequences, and provided education about how to make better choices. If there is no victim restitution involved and or further corrective counseling needed that would justify a diversion contract, they are reprimanded and the charges dismissed. If there is a matter of victim restitution, then an agreement is worked out for payment of restitution, and once paid, the charges are dismissed.

Juveniles who assess at a "Moderate Risk to Reoffend" usually are offered an informal probation or diversion contract that assigns them to community-based services that address their criminogenic needs. These contracts contain a list of rules and expectations like a formal grant of probation, and might include special assignments such as community service, writing an essay, attending classes specific to addressing behavioral issues that contributed to the offense, paying restitution, etc. Upon successful completion of the terms, the charges are dismissed. Failure to complete the terms can result in a referral to the district attorney's office for formal charging of the alleged offense(s) in court.

Juveniles who assess at a "High Risk to Reoffend" generally have their cases referred to the district attorney for formal charging in juvenile court. Sometimes the district attorney will refer these cases back for informal proceedings.

Beginning January 1, 2015, less serious juvenile cases are subject to automatic record sealing upon successful completion of probation or informal pre-petition diversion programs. In Fiscal Year 2023-2024 a total of 32 juvenile cases were sealed and in Fiscal Year 2024-2025 a total of 18 juvenile cases were sealed.

Placement of Juveniles:

Glenn County contracts with other counties to provide detention services for juvenile offenders who cannot be safely supervised within the community. The primary facility utilized is the Tehama County Juvenile Detention Facility located in Red Bluff, California**.** When booking space is unavailable in Tehama County, other north state facilities are utilized.

New for the 2025-2026 Fiscal Year, Glenn County Probation has entered into contract agreements with Butte County, Sonoma County, Yolo County, and Mendocino County to provide additional detention services when space is unavailable in Tehama County.

Contracted costs per housing juveniles at a detention facility vary.

County	Per Day/Per Youth	Camp or Extra Program	Secure Track Beds Per day
Sonoma County	$390.00		
Mendocino County	$200.00		
Butte County	$325.00	$456.00 (Camp)	$780.00
Tehama County	$200.00	$350.00 (ARMOR Program)	$425.00
Yolo County	$325.00		
Maxine Singer Youth Guidance Center	$390.00	$4,500.00 (Per Month)	

Sometimes juveniles are referred to special detention-based treatment programs designed to help them meet their rehabilitative needs. Tehama County Juvenile Hall offers the 180/120 day Changing ARMOR program that focuses on (A)ttitude, (R)esponsibility, (M)otivation, (O)utlook and (R)espect. Other detention-based rehabilitation programs are The Maxine Singer Youth Guidance Center aka “Camp Singer” in Marysville.

Currently there are 54 Glenn County juveniles on Formal or Informal Probation, four are incarcerated; one located at Tehama Juvenile Hall; two at Sonoma Juvenile Hall and one at Maxine Singer Youth Guidance Center.

During the 2023-2024 Fiscal Year there were 23 unique detentions totaling 1,641 days in custody, and in 2024-2025 there were 25 unique detentions totaling 1,306 days in custody.

The probation department also utilizes Home Electronic Monitoring (HEM) for juveniles. During the 2023-2024 Fiscal Year there were 24 unique episodes of HEM involving 12 different juveniles totaling 1,261 days. During the 2024-2025 Fiscal Year there were 18 unique episodes of HEM involving 9 different juveniles totaling 650 days.

Another supervision tool utilized for juveniles is the Transdermal Alcohol Detector (TAD) device. This device continuously monitors for alcohol consumption through a non-invasive skin sensor worn on the ankle. During the 2023-2024 Fiscal Year four juveniles wore a TAD device for five

unique episodes totaling 183 days. During the 2024-2025 Fiscal Year three juveniles wore a TAD device for four unique episodes totaling 155 days.

Juvenile Placement

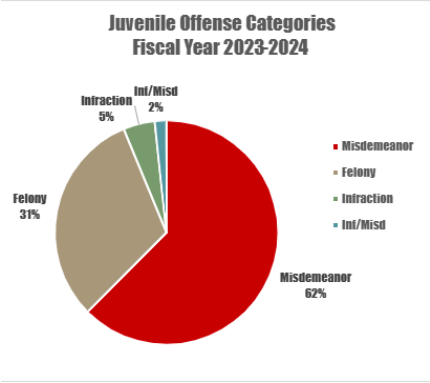
There are occasions when a juvenile cannot be adequately supervised within their home due to safety concerns, oftentimes due to having a sibling victim or because they were already removed from their home by Child Protective Services. In these situations, probation tries to locate relatives or someone that the juvenile already knows that can meet the supervision needs of the youth. These people are then recruited to receive training to become certified as Resource Families through Glenn County Social Services' Resource Family Approval unit. The Court can then choose to order the juvenile to be removed from their parent/guardian's home and placed into the Resource Family Home until the issues that resulted in the juvenile's removal are successfully resolved.

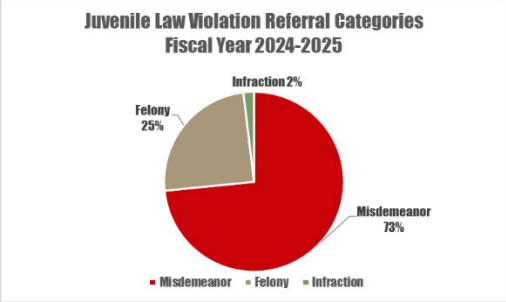
When a juvenile requires intensive rehabilitative supervision that cannot be met through a Resource Family, these juvenile cases are referred to an Interagency Placement Committee team comprised of representatives from Child Welfare, Probation and County Mental Health (at a minimum) to determine if they should be placed into a Short-Term Residential Treatment Program. Once this team deems a juvenile appropriate for Short-Term placement, the case is then referred for independent clinical assessment by a qualified individual. This individual determines whether the juvenile's needs can instead be met with family members. If the child is from an Indian tribe they are placed in a tribally-approved home, or in another family-based setting. The qualified individual's determination also documents why a Short-Term Residential Treatment is the most appropriate level of care and recommends treatment services and interventions for the juvenile. Ultimately it rests with the Court on whether a juvenile will be ordered placed into out-of-home care and there are many complicated steps involving oversight of the decision to remove a juvenile from their home.

All juvenile placements receive intensive case management services and are reviewed by the Court every six months for continued appropriateness with a goal of family reunification within one year.

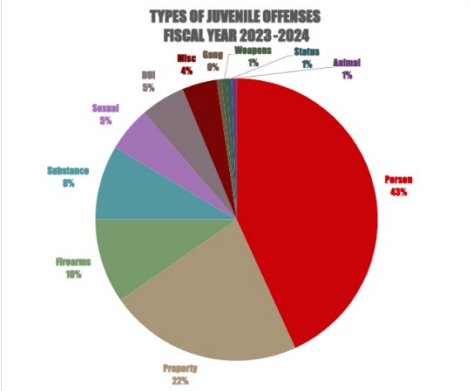
Juvenile Statistics

A total of 80 juveniles, 25 females and 55 males, were referred to the Glenn County Probation Department from July 1, 2023, through June 30, 2024, for a total of 176 offenses.





A total of 88 juveniles, 29 females and 59 males, were referred to the Glenn County Probation Department from July 1, 2024, through June 30, 2025, for a total of 158 offenses.



2023-2024 Offense Type	Count of Offense Type
Misdemeanor	110
Felony	55
Infraction	8
Infraction/Misdemeanor	3
Grand Total	176

2024-2025 Offense Type	Count of Offense Type
Misdemeanor	116
Felony	39
Infraction	3
Grand Total	158

Juvenile Programs

Juvenile referrals are evaluated using evidence-based assessments to determine the risk of reoffending and to determine what services should be provided to prevent/reduce the chances of the juvenile reoffending. The Glenn County Probation Department utilizes the Positive Achievement Change Tool (PACT) to evaluate juveniles. The PACT assessment algorithm then assigns a risk of reoffending score of Low, Medium or High. All juvenile referrals are initially evaluated using the Pre-PACT, which is a shortened version of the Full PACT. All juveniles that receive a formal court disposition are assessed using the Full PACT. Juveniles that are adjudicated and declared wards of the court are re-assessed using the Full PACT every six months. In Fiscal Year 2023- 2024 a total of 37 Full PACT assessments were completed with a distribution of 17 scoring High, 6 scoring Medium and 14 scoring Low. In Fiscal Year 2024-2025 a total of 11 Full PACT assessments were completed with a distribution of 6 scoring High, 4 scoring Medium and 1 scoring Low.

The casework goal when completing a Full PACT reassessment is that the score will drop, indicating that the juvenile is responding to supervision and rehabilitative programs.

The PACT assessments help provide insight into what rehabilitative programs to refer juveniles. The assessment evaluates the factors that contributed to the juvenile's delinquency. Once those factors are determined, the probation department has a broad array of programs and resources to refer juveniles to which are incorporated into the terms of their supervision.

Referral programs mostly utilized are:

Juvenile Drug Court

Student Attendance

Strengthening Families Program

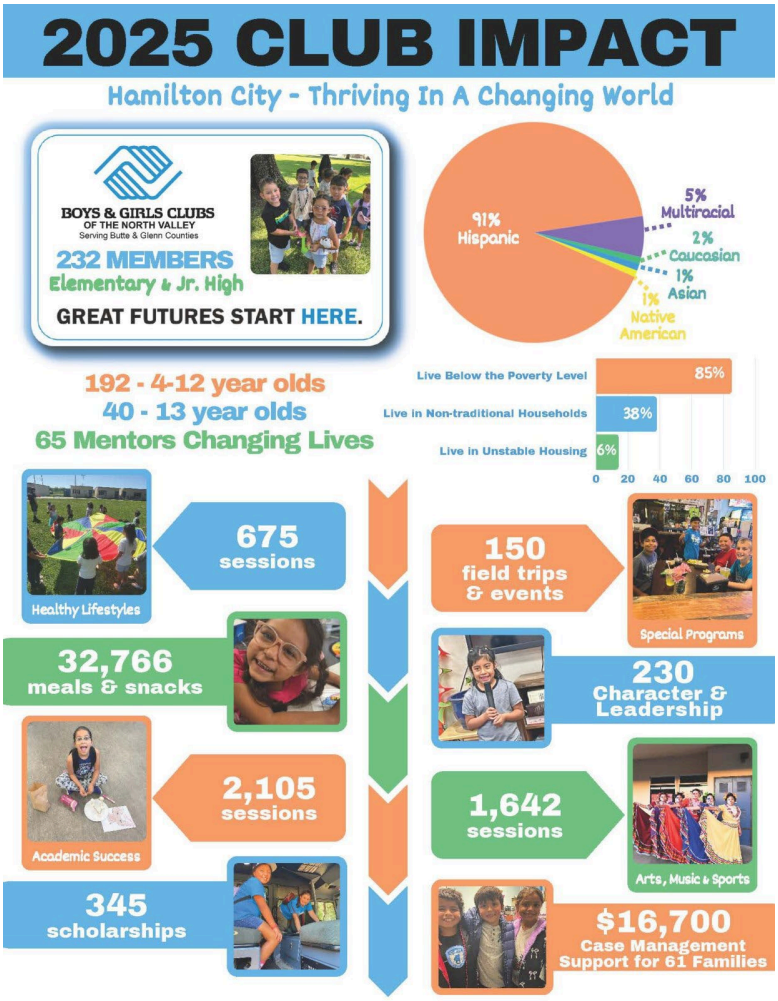
Forward Thinking Interactive Journaling

Glenn County Behavior health -A new facility is being built at E South Street in Orland. Treatment will be focused on outpatient, intensive outpatient treatment and regular outpatient treatment.

Drug and Alcohol Education Classes

Boys and Girls Clubs of Hamilton City Presents 2025 Club Impact.

With various programs utilized by the Glenn County Probation Department, the Boys and Girls Clubs located in Hamilton City is having a large impact in juvenile behavior by its influence on positive behaviors, making good choices and offering leadership opportunities to Hamilton City's youth. The club provides mentors that provide a positive influence on those who enrolled. The flier shows that the program has 232 members from both the Elementary and Jr. High School. These students and their families receive program information and needed resources. Probation Officers participate in program activities in building positive influences, modeling positive behaviors and providing guidance to troubled children. The Probation staff are looking into growing this program around our county as it has showed positive results in growing youth in Hamilton City.



FINDINGS AND RECOMMENDATIONS

The Civil Grand Jury finds…	The Civil Grand Jury recommends…
F1. That the Probation Department is in need to have a trained Deputy Chief Probation Officer to reside as second in command to the Chief Probation Officer in assisting the leadership position and running of the department in the absence of the Chief Probation Officer.	R1. That the Board of Supervisors provide the funds to fill the vacancy of the Deputy Chief Probation Officer in the 2026-2027 year by October 1, 2026.

REQUESTS FOR RESPONSES

Pursuant to Penal Code section 933.05, the Glenn County Civil Grand Jury requests responses as follows:

From the following individuals:

Chief Probation Officer

From the following governing bodies:

Glenn County Board of Supervisors

Commendations:

A commendation to the dedicated men and women who serve as Probation Officers who play a vital role in public safety and who are in the front lines helping the youth in our county.

Disclaimer:

No members from the Civil Grand Jury were recused from this report.

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.



DETENTION FACILITY INQUIRY STATEMENT

DETENTION FACILITY INQUIRY STATEMENT: Glenn County Jail

OVERVIEW

Penal Code section 919(b) obligates the Civil Grand Jury to "inquire into the condition and management of the public prisons within the county." In 2022, the California Attorney General issued an opinion (No. 18-103) stating the term "public prisons" includes "local detention facilities" and that a county or city jail is a typical example of such a local detention facility.

The purpose of this document is to provide information about how the Glenn County Civil Grand Jury fulfilled this duty. While Penal Code section 919(b) requires this inquiry, it does not require the Civil Grand Jury to conduct an investigation or to write a report about local detention facilities. In fact, a report cannot be written based solely upon an inquiry. To write a report, a full investigation is required and all the facts in the report must be verified. (See Penal Code section 939.9.)

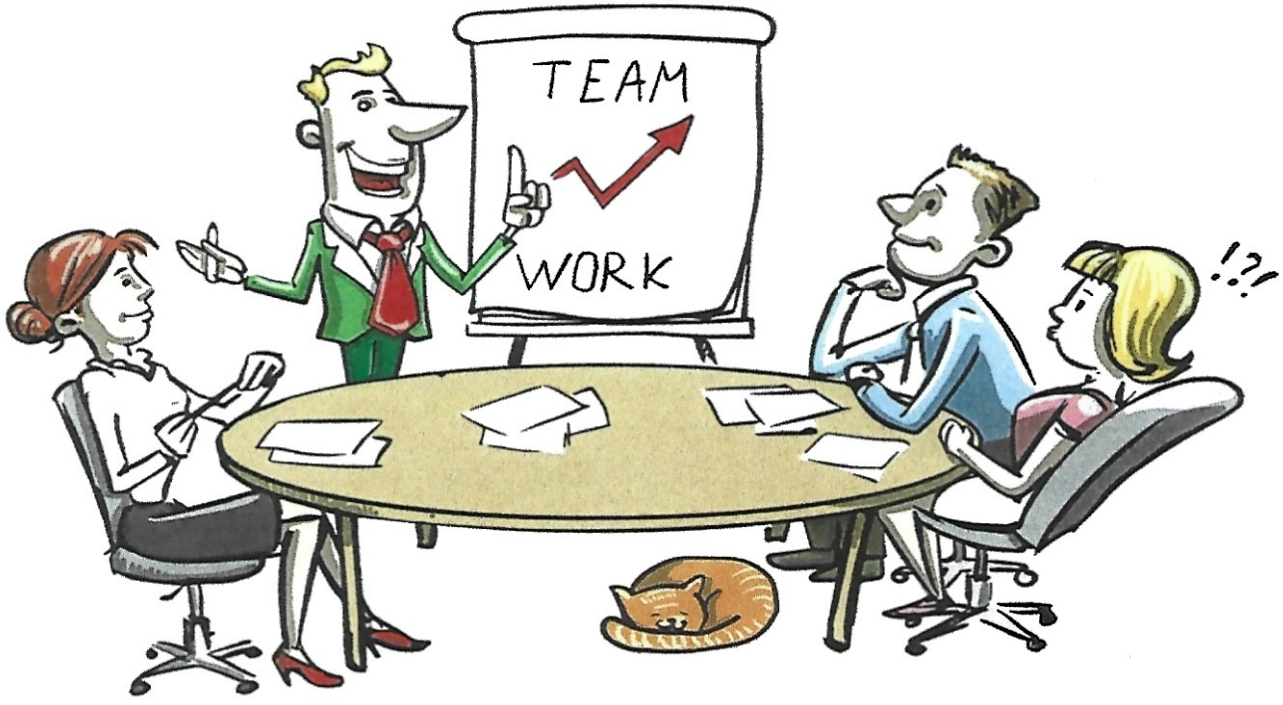
LOCAL DETENTION FACILITY WITHIN GLENN COUNTY

There is one detention facility within Glenn County, which is operated by the County: Glenn County Jail. The Civil Grand Jury fulfilled its duty to inquire into this facility through the two methods listed below. The Civil Grand Jury found no reason to conduct an investigation of the Glenn County Jail, as the facility was in compliance and there were no problems or issues to report at the time of its inquiry.

● California Board of State and Community Corrections: On November 4, 2024, the Board of State and Community Corrections (BSCC) determined the Glenn County Jail had one item of non-compliance from the Corrective Action Plan that BSCC received. On August 6, 2025, BSCC staff conducted a follow-up inspection and determined the Glenn County Jail was now compliant with the regulations. A report from BSCC dated August 29, 2025 was given to the Civil Grand Jury to review.

● Glenn County Jail: On November 12, 2025, Glenn County Civil Grand Jurors were given an overview and tour of the facility by Sheriff's Department staff.

Response Reports to the 2024-2025 Civil Grand Jury Reports



Response to the 2024-2025 Glenn County Civil Grand Jury Report

Summary:

The power of the grand jury lies in the ability to publish fact-based reports that inform and educate both citizens and local government officials. Although the jury has no authority to enforce the recommendations included in such reports, it can determine whether local government agencies and officials have provided reasonable responses. These responses must follow a format and timeline clearly specified by law. The independent work and voice of grand juries is strengthened when local government entities and officials are held accountable and responsible to the will of their constituents.

To that end, the 2025-2026 Glenn County Civil Grand Jury carefully reviewed all responses to the 2024-2025 Glenn County Grand Jury Consolidated Final Report for compliance with the law. This report presents the analysis of that review. The 2024-2025 Glenn County Civil Grand Jury received responses from the Glenn County Board of Supervisors and the Glenn County Jail thanking the 2024-2025 for their service. Although responses were "Recommended" the 2025-2026 Civil Grand Jury did not receive the requested responses. Glenn County Civil Grand Jury did receive letters from the Glenn County Board of Supervisors and Glenn County Jail.

Background

Grand Juries are impaneled in June of each year and serve a one-year term. At the end of the term, they publish consolidated final reports on the activities of local government. These consolidated reports include facts, findings and recommendations developed after intensive investigations. The reports also specify which government officials and entities must respond to any findings or recommendations as well as those who are invited but not required to respond.

California Penal Code § 933.05 mandates how local governing bodies and elected officials **must** respond to findings and recommendations that fall under their jurisdictions. It is the responsibility of the succeeding grand juries to monitor compliances.

Methodology

The Grand Jury reviewed:

- California Penal Code § et seq., which specified how responses are to be formatted.
- The 2024-2025 Glenn County Civil Grand Jury Consolidated Final Report.

In addition to **required** responders there may also be **invited** responders. In the 2024-2025 Glenn County Grand Jury Final Report, there were two invited responses.

Responses **required** from the individual invites were not received as required by Pursuant to Penal Code section 933.05.

Name of 2023-2024 Reports	Responses required from:
Glenn County Senior Citizens Center	Glenn County Office of Ed Nutrition Director Senior Citizens Center Director
Glenn County Animal Control	Glenn County Staff Services Manager Glenn County Sheriff Glenn County Board of Supervisors' Invited: Glenn County Animal Control Officers
Glenn County Emergency Preparedness	Glenn County Office of Emergency Services Glenn County Sheriff Glenn County Board of Supervisors
BSCC/Jail Facility	Board of State and Community Corrections

SUMMERIZING RESPONSES RECEIVED

- The responses received are on the following page

GLENN COUNTY
BOARD OF SUPERVISORS

Willows Memorial Hall, 2nd Floor
525 West Sycamore Street, Suite B1
Willows, CA 95988

Grant Carmon, District 1
Monica Rossman, District 2
Tony Arendt, District 3
Jim Yoder, District 4
Jake Withrow, District 5

September 23, 2025

The Honorable Alicia Ekland, Presiding Judge
526 West Sycamore Street
Willows, CA 95988

Dear Judge Ekland:

SUBJECT: RESPONSE OF THE BOARD OF SUPERVISORS TO THE 2024/25 FINAL GRAND JURY REPORT

The Glenn County Board of Supervisors has received and reviewed the 2024/25 Grand Jury Report. We would like to thank the Grand Jury Members for their service to the community and their time and effort in researching and coming up with thoughtful and meaningful recommendations in their 2024/25 Final Report.

The Grand Jury has requested a response from the Board of Supervisors in two areas:

- Senior Nutrition Center
- Animal Control
- Emergency Services

Pursuant to Penal Code Section 933.05, the Board of Supervisors respectfully submits the responses to the recommendations set forth in the 2024/25 Final Grand Jury Report. In addition, the Board has reviewed responses received by County Departments and in general concurs with their comments and conclusions. The Board would like to thank Sheriff Gibbs, for his complete and timely response to the 2024/25 Final Grand Jury Report.

Senior Nutrition Center

Findings:

F1. The Civil Grand Jury found that the program urgently needs more volunteers to help their program run smoothly.

F2. The Civil Grand Jury found the sites served ice from an uncovered ice container that needed protection from pestilence and cross contamination.

F3. The Civil Grand Jury found the Senior Nutrition Sites are needing funds and for further programs.

Recommendations:

R1/R3 The Board of Supervisors only recently assumed management of the Senior Nutrition Program. The Board of Supervisors concurs with the Grand Jury's recommendations and supports the proposal to utilize social media as a tool for volunteer recruitment.

R2. The Board of Supervisors appreciates the Grand Jury's recommendation. The Board is interested in maintaining the quality of food and beverages provided through the Senior Meals Program and will continue to follow all regulations required by Environmental Health.

Animal Control

Findings:

F1. It was found that Animal Control budget is such that the Animal Control Department does not have the funds to hire a much needed third Animal Control Officer to assist in responding to calls in an immediate response possibly placing Glenn County residents in potentially increased risk of danger from uncontrolled animals.

F2. It was found due to the current process of Animal Control Officers transporting impounded animals to Tehama County Animal Care Center, many calls to Animal Control are not being answered adequately and timely.

Recommendations:

R1. The Board of Supervisors will work with the Sheriff's Office to identify opportunities to increase necessary staffing.

R2. The Board of Supervisors agree with the Sheriff's response to this recommendation.

Emergency Services

Findings:

F1. The Civil Grand Jury found that many citizens are not aware of what their cone is in case of an evacuation emergency.

F2. The Civil Grand Jury found that Glenn County Citizens are unaware of the location of evacuation sites.

F3. The Civil Grand Jury found that many citizens are not signed up for CodeRed or are aware of it.

F4. The Civil Grand Jury found that many citizens are unaware of the 211 free telephone number service.

Recommendations:

R1. The Board of Supervisors agree with the Sheriff's response and appreciates the Sheriff's Office – OES approach to addressing this recommendation.

R2. The Board of Supervisors agree with the Sheriff's response and appreciates the Sheriff's Office – OES approach to addressing this recommendation.

R3. The Board of Supervisors agree with the Sheriff's Office – OES. The efforts by Sheriff's Office – OES staff to use social media, community events, community bulletin boards, and partner agencies to promote CodeRED enrollment represents a broad approach to notifying the public of this valuable resource.

R4. The Board of Supervisors agree with the Sheriff's response and appreciates the Sheriff's Office – OES approach to addressing this recommendation.

In closing, the Board of Supervisors has reviewed all of the responses and is committed to work with staff to meet their goals. Again, the Board of Supervisors would like to express its appreciation to the members of

the 2024/25 Grand Jury and offer our recognition of the extraordinary commitment required to serve as a member of the Grand Jury. Please contact our office if you have any questions.

Sincerely,

GLENN COUNTY BOARD OF SUPERVISORS

Monica Rossman, Chairman

cc: Sherry Brott, 2024/25 Grand Jury Foreperson
Scott H. De Moss, Clerk of the Board

GLENN COUNTY SHERIFF'S OFFICE

Sheriff, Coroner, Civil Process, Office of Emergency Services, Animal Control

"Commitment to Service, Dedication to Community"

JEVEN GIBBS
Sheriff-Coroner
Director OES

TRAVIS GOODWIN
Undersheriff
Deputy Director OES

AMY TRAVIS
Deputy Director OES

July 15, 2025

To: Honorable Alicia Ekland
Presiding Judge of the Superior Court

Re: Response to the 2024/2025 Grand Jury Final Report

The Glenn County Sheriff's Office is providing a response, as required, to Findings and Recommendations in the 2024-2025 Grand Jury Final Report.

Section - Glenn County Office of Emergency Services: "Emergency Preparedness, Staying Connected"

Finding F-1: The Civil Grand Jury found that many citizens are not aware of what their zone is in case of an evacuation emergency.

- Glenn County Sheriff's Office – OES agrees with finding F-1.

Recommendation R-1: It is recommended OES provide more public awareness on zones by December 31, 2025.

- The recommendation has not been fully implemented but will be implemented by December 31, 2025.

Finding F-2: The Civil Grand Jury found that Glenn County citizens are unaware of the location of evacuation sites.

- Glenn County Sheriff's Office – OES agrees with finding F-2.

Recommendation R-2: It is recommended OES provide more public awareness on the location of evacuation sites by December 31, 2025.

- The recommendation has not been fully implemented but will be implemented by December 31, 2025.

Finding F-3: The Civil Grand Jury found that many citizens are not signed up for CodeRED or aware of it.

- Glenn County Sheriff's Office -- OES disagrees in part with finding F-3.

Glenn County has approximately 8000 residential contacts in the CodeRED system, approximately 3000 of the contacts self-enrolled and the remaining 5000 were auto enrolled in the system since 2017. For reference, there are 9,763 households in Glenn County according to the 2020 US Census.

Glenn County has actively promoted CodeRED since it was activated for alert and warning in 2017. Glenn County OES actively participates in community events and opportunities to inform residents regarding importance of the CodeRED alert system and actively assists residents with online enrollment. Annual community events include National Night Out, Glenn County Fair, annual Elk Creek Fire Awareness and Ice Cream Social, Willows Street Fair, health fairs, Child and Family Resource Fair, Senior Expo, and Veteran's Stand Down event etc. Additionally in 2023 and 2024, OES partnered with HHSA and GCOE to push out written information on CodeRED at the Senior Center lunches and mobile meals on wheels programs and for posting of fliers in community locations such as laundromats, grocery stores, etc.

Countywide alerting drills were conducted in five of the last eight years with CodeRED. Significant media and social media promotion is conducted in conjunction with the all-call drills to highlight awareness of not only the drill itself but also how to enroll and the importance of enrolling. Additionally social media and media are utilized to promote resident awareness of the alert and warning platform and encourage enrollment throughout the year. Social media platforms used to promote enrollment include Facebook (Sheriff) and X (OES). The information has been shared by many of our partner agencies including the cities, fire districts, and Orland PD, as well as promoted in many community-based Facebook groups.

OES partners with Butte-Glenn 2-1-1 to provide information and assistance including enrolling residents in CodeRED emergency alerts. Residents can dial 2-1-1 from any phone in Butte and Glenn counties to access assistance.

OES will continue to conduct public information and community outreach on CodeRED alert systems.

Recommendation R-3: It is recommended OES provide more public awareness on CodeRED by December 31, 2025.

- The recommendation has not been fully implemented but will be implemented by December 31, 2025.

Finding F-4: The Civil Grand Jury found that many citizens were unaware of the 211 free telephone number service.

- Glenn County Sheriff's Office – OES agrees with finding F-4.

Recommendation R-4: It is recommended that OES provide more public awareness of the free 211 telephone number service by December 31, 2025.

543 W. Oak Street • Willows, CA 95988
Administration (530) 934-6441 • Fax (530) 934-6473
24 Hour (530) 934-6431 • (530) 865-1122 • Fax (530) 934-6429
Jail (530) 934-6428 • Fax (530) 934-6427

- The recommendation has not been fully implemented but will be implemented by December 31, 2025.

Section — Glenn County Sheriff's Office – Animal Control: "Animal Control, Fury Lives Matter"

Finding F-2: It was found due to current process of Animal Control Officers transporting impounded animals to Tehama County Animal Care Center, many calls to Animal Control are not being answered adequately and timely.

- Glenn County Sheriff's Office disagrees with this finding. The Glenn County Sheriff's Office generally has an Animal Control Officer on duty daily to respond to calls for service. In the event that an Animal Control Officer is unavailable, Deputy Sheriffs respond to all Animal Control calls for service which are urgent and/or a threat to the public's safety.

Recommendation R-2: The Civil Grand Jury recommends the Sheriff designate an employee to transport impounded animals to Tehama County, allowing Animal Control Officers to provide uninterrupted service for residents of Glenn County, by January 2026.

- The recommendation will not be implemented because it is unreasonable due to current staffing levels and budgetary constraints.

Thank you,

Justin Gibbs
Sheriff – Coroner – Director of OES

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24 Hour (530) 934-6431 • (530) 865-1122 • Fax (530) 934-6429
Jail (530) 934-6428 • Fax (530) 934-6427

BSCC

BOARD OF STATE AND COMMUNITY CORRECTIONS

August 29, 2025

Justin Gibbs, Sheriff
Glenn County Sheriff's Office
543 West Oak Street
Willows, CA 95988

2023-2024 FOLLOW-UP INSPECTION, PENAL CODE SECTION 6031 GLENN COUNTY SHERIFF'S OFFICE JAIL FACILITY

Dear Sheriff Gibbs,

On August 6, 2025, the Board of State and Community Corrections (BSCC) staff conducted a follow-up inspection of the Glenn County Sheriff's Office Corrective Action Plan (CAP) to determine compliance with the Minimum Standards for Local Detention Facilities as outlined in Titles 15 and 24, California Code of Regulations. The focus of the inspection was to verify the corrective actions your agency has taken to correct a remaining item of noncompliance from your 2024 Targeted Inspection on October 29, 2024.

The jail facility had one (1) outstanding item of noncompliance from the Corrective Action Plan (CAP) we received on November 4, 2024.

The follow-up inspection conducted on August 6, 2025, focused solely on the remediation efforts for the following regulation:

Title 15, Regulation 1027.5: Safety Checks

Upon reviewing a sampling of safety check documentation dated between July 13-19, 2025, BSCC staff determined the staff conducted the majority of safety checks within 60 minutes from the previous safety check and are therefore compliant with this regulation.

The BSCC appreciates the dedication of the Glenn County Sheriff's Office staff in working to correct this item of noncompliance.

Please email me at jill.farris@bscc.ca.gov or call (916) 261-4325 if you have any questions or need assistance.

Sincerely,

JILL FARRIS
Field Representative
Facilities Standards and Operations Division

Linda M. Penner, Chair

Gavin Newsom